

**WORK SESSION OF THE COMMON COUNCIL
OF THE CITY OF EL MIRAGE
EL MIRAGE CITY COUNCIL CHAMBERS
10000 N. EL MIRAGE ROAD
5:30 PM – TUESDAY, APRIL 4, 2017**

Minutes

I. ROLL CALL

Present: Mayor Lana Mook, Vice Mayor Joe Ramirez, Councilmember Roy Delgado, Councilmember Bob Jones, Councilmember Jack Palladino, Councilmember Lynn Selby, Councilmember David Shapera

II. CALL TO ORDER

Meeting was called to order at 5:30 pm.

Pledge of Allegiance

Moment of Silence

Silence Cell Phones & Pagers

III. WORK SESSION

W1. Presentation of FY 2017-18 budget framework. (Finance)

Assistant Finance Director Christy Eusebio explained the budget philosophy and stated the process of balancing a budget is simple - revenues need to equal expenses. If expenses exceed revenues then revenues need to be raised and/or expenses cut. The hard part comes with increasing taxes and fees to residents and/or cutting services or amenities. Budget roles involve residents, City Departments and employees, City Manager and the Mayor and Council.

The first steps taken for the budget process to date include department budget requests have been submitted, departments have met individually with the City Manager, and revenue projects have been firmed up.

This year's budget will be a bit lower than previous years. Overall, revenues will decrease minimally. There will be a 3.5% increase for the General Fund with State Shared Revenues being the primary source. There will be no rate, fee or tax increases. Historical projects are nearing completion. Housing values are growing significantly and the business community is beginning to take note. This budget will focus on "Realizing Our Potential" by continuing a logical and organized approach to governance and development, emphasizing leadership and excellence in public service and working together to promote a more successful El Mirage.

General Fund monies come from State Shared Revenues (40%), Primary Property Tax (8%), Franchise Fees (4%), City Sales Taxes (32%), Miscellaneous (1%), Transfers (13%), Fines & Forfeitures (<1%), Charges for Services (1%) and Licenses and Permits (1%).

Ms. Eusebio then explained the history of State Shared Revenues and Property Tax Levies. She also compared the sales tax, primary property tax, secondary property tax, and combined taxes per capita with thirteen other municipalities. League estimates for State Shared Revenues is an increase of 6%. Property tax rates have not increased since 2012.

Next steps in the budget process are the draft Tentative Budget will be provided to Council on or before April 24th. Council will review the budget with staff on May 3rd and 4th with adoption of the Tentative Budget scheduled for May 16th. A Public Hearing for property taxes and approval of the Final Budget is scheduled for June 6th. Adoption of the property tax is scheduled for June 20th.

No questions were asked by Council.

IV. ADJOURNMENT – Work Shop adjourned at 5:45 pm.

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF EL MIRAGE
EL MIRAGE CITY COUNCIL CHAMBERS
10000 N. EL MIRAGE ROAD
6:00 PM - TUESDAY, APRIL 4, 2017**

Minutes

I. ROLL CALL

Present: Mayor Lana Mook, Vice Mayor Joe Ramirez, Councilmember Roy Delgado, Councilmember Bob Jones, Councilmember Jack Palladino, Councilmember Lynn Selby, Councilmember David Shapera

II. CALL TO ORDER

The meeting was called to order at 6:00 pm.
Pledge of Allegiance / Moment of Silence / Silence Cell Phones & Pagers

IV. CALL TO THE PUBLIC

Citizens desiring to speak on a matter that IS NOT on this agenda may do so at this time. Comments shall be limited to three (3) minutes per person and shall be addressed to the City Council as a whole. At the conclusion of the Call to the Public, individual City Council Members may (1) respond to criticism made by those who have spoken (2) direct staff to review or respond to the matter, and/or (3) direct that the matter be put on a future agenda.

No Public Comment Cards were received.

V. CONSENT AGENDA

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda Item, that item will be removed from the Consent Agenda and voted on separately.

1. Consideration and action approving the minutes of the Regular Council Meeting held Tuesday, March 21, 2017. (City Clerk)
2. Consideration and action to approve the destruction of Personnel Records that have reached the end of their retention period as authorized under A.R.S. § 41-151.19. (Human Resources)
3. Consideration and action to approve the destruction of municipal documents that have reached the end of their retention period as authorized under A.R.S. § 41-151.19. (Finance)

Vice Mayor Ramirez moved to approve Items 1 -3 of the Consent Agenda as presented; seconded by Councilor Delgado. Motion carried unanimously (7/0).

VI. REGULAR AGENDA

- A. Consideration and action to approve Ordinance O17-04-03 amending City Code Chapter 91 "ANIMAL CODE" Section § 91.01 DEFINITIONS, *AT LARGE*. (Police)

Assistant Police Chief Laura Liuzzo explained the necessity to define "at large" in the City code as the current definition is unclear. She gave the example of an unleashed dog on private property and whether Police has jurisdiction. The amendment adds that "dog at large" includes public or private property that is not enclosed by a fence or structure.

Councilor Jones commented he is pleased to see this issue addressed.

Vice Mayor Ramirez moved to approve Ordinance O17-04-03 amending City Code Chapter 91 "ANIMAL CODE" Section § 91.01 DEFINITIONS, *AT LARGE*; seconded by Councilor Jones. Motion carried unanimously (7/0).

- B. Consideration and action to approve Resolution R17-04-08 amending that certain document of the City Code titled "CHAPTER §130: OFFENSES GENERALLY by amending Section § 130.07 CURFEW and adding Section § 130.22 PARENTAL RESPONSIBILITY and declaring the Resolution and additional section included in Exhibit "A" as a public record for publishing per A.R.S. §9-802. (Police)

Assistant Police Chief Laura Liuzzo stated this amendment to the curfew law further delineates what constitutes a curfew violation as well as holding a parent or legal guardian responsible for when Police pick up a minor after curfew to take legal custody of the minor. The new section on parental responsibility requires parents of a minor to exercise reasonable control of the minor and allows for monetary penalties to the parents for such things as delinquent acts or when a parent actually contributes toward the delinquency of the minor or encourages bad behavior.

Councilor Selby pointed out that in one section the word "person" is replaced with the word "minor" but was not changed in following sections. City Clerk Sharon Antes stated this was a clerical oversight and the word "minor" will be incorporated throughout the report before sending to be codified and placed on the City website.

Councilor Delgado asked if there is a big problem with curfew violations and parents not taking responsibility to which Chief Liuzzo responded that there are more problems in the parks and this amendment gives Police the ability to encourage parents to take more responsibility for the actions of their children.

Vice Mayor Ramirez moved to approve Resolution R17-04-08 amending that certain document of the City Code titled "CHAPTER §130: OFFENSES GENERALLY by amending Section § 130.07 CURFEW and adding Section § 130.22 PARENTAL RESPONSIBILITY and declaring the Resolution and additional section included in Exhibit "A" as a public record for publishing per A.R.S. §9-802 and with the changes as noted; seconded by Councilor Delgado. Motion carried unanimously (7/0).

- C. Consideration and action to approve Ordinance O17-04-04 amending Chapter 130: OFFENSES GENERALLY, and adopting and making a part of the El Mirage City Code that certain document titled "Chapter 130: OFFENSES GENERALLY and declared to be a public record by reference in Resolution R17-04-08. (Police)

Assistant Police Chief Laura Liuzzo stated this is the corresponding Ordinance to Resolution R17-04-08 for publishing purposes.

Vice Mayor Ramirez moved to approve Ordinance O17-04-04 amending Chapter 130: OFFENSES GENERALLY, and adopting and making a part of the El Mirage City Code that certain document titled "Chapter 130: OFFENSES GENERALLY and declared to be a public record by reference in Resolution R17-04-08 as presented; seconded by Councilor Jones. Motion carried unanimously (7/0).

- D. Consideration and action to authorize the City Manager to enter into a contract extension for sludge disposal services with Waste Management in an amount not to exceed \$87,000. (Public Works)

Assistant Utilities Director Shane Swartwout reported Contract PW13-SHD01 was awarded to Waste Management on January 16, 2014. That contract included providing the City with roll-off containers and daily transporting (hauling) of sludge from the City's Water Reclamation Facility to a designated landfill. Maintenance of all the necessary state permits and licenses for the transportation delivery of sludge was also provided in that contract. Staff recommends the extension of the original expired contract PW13-SHD01 throughout the remainder of FY 2017. Waste Management has agreed to honor the original contract pricing. Service costs for the remainder of FY 2017 are projected not to exceed \$87,000. The City is currently developing an Invitation to Bid to procure sludge disposal services beginning in FY 2017/18.

Councilor Delgado asked how many roll offs were needed per week and Mr. Swartwout responded that there are actually one to three a day, depending on whether it is summer or winter. The average is two per day or 10 per week.

Vice Mayor Ramirez moved to enter into a contract extension for sludge disposal services with Waste Management in an amount not to exceed \$87,000; seconded by Councilor Delgado. Motion carried unanimously (7/0).

VII. CITY MANAGER SUMMARY OF CURRENT EVENTS

The City Council may not act upon any matter in the City Manager's summary but may have general comment or questions. Items to be discussed will include, but not be limited to, the following:

1. Easter Eggstravaganza – Saturday, April 8, 2017

PR Manager Amber Wakeman reported the 7th Annual El Mirage Easter Eggstravaganza will be held Saturday, April 8th from 9:00 am to 1:00 pm at Gentry Park. Activities include free face painting, free photos with "Hoppy," an Easter egg hunt, free rides, a giant slide, a petting zoo, egg coloring and a prize Easter basket. Admission and all attractions are free. Sponsors include Wal-Mart, Coco's Towing, Hickman's Family Farms, Parks & Sons of Sun City, Inc., and APS. Ms. Wakeman thanked Public Works for hard boiling 600 eggs donated by Hickman's Family Farms.

Ms. Wakeman also reported the month of April is Bike Month. Planning and Zoning Coordinator Jose Macias has been instrumental in "rolling out" the City's bike initiative by promoting bike safety tips and bike safety lanes.

2. Police Victim's Advocate Program Award

Assistant Police Chief Laura Liuzzo informed Council April 2 – 8, 2017 is National Victim's Rights Week and the Attorney General's Office held its Annual Awards Ceremony earlier today. The City of El Mirage Victims Assistance Unit (VAU) received the Innovative Award at the ceremony for developing programs

to serve victims with the use of technology. Chief Liuzzo then introduced Victim Assistance Coordinator Iva Rody. Ms. Rody reported this award specifically talks about innovation using technology and includes their relationship with the Court. The VAU provides support to other agencies and takes a lot of pride in what they do to increase the level of services they provide.

Mayor Mook asked if this was something other communities can also use and Ms. Rody stated most of agencies that become aware of the City's program are trying to start the same programs developed here. Mayor Mook congratulated Ms. Rody and the program.

Dr. Isom reported on two recent professional positions that will be transferring out. Grant Writer Janeen Gaskins is no longer with the City so other staff is stepping forward to support her functions in the interim. Additionally, Building Official Mary Dickson has accepted a position in her hometown of Litchfield Park. Both recruitment advertisements have been expedited. He wished them both well in their respective new endeavors.

3. Grant Opportunities

Dr. Isom explained the necessity to seek grant opportunities for expansion of programs in the Gateway Park/YMCA campus and explained a proposal for the area just to the north of the YMCA swimming pool. It will include additional programming for volleyball and many other court sports as well. YMCA Representative Libby Corral recommended a contact for an outdoor DEK Hockey Arena.

Public Works Director Jim Shano introduced the grant regarding basketball courts and hockey at the YMCA. He presented a PowerPoint Presentation explaining the relationship between the Northwest Valley Family YMCA and the Arizona Coyotes DEK Hockey Initiative. Mr. Shano gave an overview regarding what is required for the growth of the game, the opportunity for the residents, partners involved and the package for the El Mirage layout. Hockey's popularity is at an all-time high. He stated one of the main barriers is the misconception that Hockey is a winter sport. DEK Hockey (as opposed to Ice Hockey), which is played on a dry surface is among the fastest growing sports in ALL of North America. The Arizona Coyotes Hockey Club is currently looking for locations and partners. The desire to grow the game of hockey creates the introductory and transitional solution to growing the game. This will be a full-cycle program creating a simple and economical solution to introducing the game to an entirely new generation of kids. The multi-sports DEK surface offers superior performance for Hockey (ball, street and inline) soccer, volleyball and many other sports. This is a generous grant by the Industry Growth Fund, a co-initiative of the NHL and the Hockey League Players Association with funding from the Arizona Coyotes and programming provided by the YMCA. Local partners include Luke Air Force Base (Construction), City of Phoenix (Design), and the municipalities of El Mirage, Surprise, Goodyear, Scottsdale, Prescott, Flagstaff, etc. (as possible future rink locations). Other partners include the Pittsburgh Penguins, New Jersey Devils and the Boston Bruins. Included in the opportunity

are a state-of-the-art DEK rink (150' x 75'), complete rink information, a fully integrated Coyotes Marketing Program and programming information and support. The cost to manufacture and supply a Next-Gen Blue Line, Premier Package 150' x 75' DEK rink of \$250,000. There is no cost to the City of El Mirage except site prep.

Dr. Isom stated that the City's portion of the rink, at a minimum, will be site prep and installation. The concept is to be programmed by the YMCA. The basketball courts are going to be site prepped with funds currently available in the budget. Efforts are being made to see if the grading work can be done in-kind or at low to no cost in preparation for an eventual rink and potential court. He has also talked with one of the Tribes the City has a good relation with and it is a grant application that will be welcomed by them.

Mayor Mook asked about the type of shoes necessary for the DEK Hockey surface and Dr. Isom responded that it is an all-purpose rink for sports like volleyball; for DEK Hockey regular tennis shoes and other regular hockey equipment is needed. Mayor Mook asked if it was necessary for the kids to learn how to skate. Dr. Isom reported they would need to learn how to skate for in-line hockey, but the surface could also be used for volleyball. Mr. Shano talked about the transition from this type of in-line skating to ice skating. Mayor Mook asked about the timeframe and was told by Mr. Shano that there would be a 12 to 16-week time line for design because of the extreme heat in the West and construction of the rink would be two to three weeks.

Councilor Jones asked if the program is associated with the YMCA would they provide maintenance and was advised that yes, the YMCA would provide maintenance. He also asked whether the program would be open to only YMCA members and YMCA Director Aaron Walters responded the Y has programming open to members and non-members. Councilor Jones then asked about putting El Mirage at a disadvantage with other surrounding cities also having rinks and Mr. Walters informed Council that the YMCA is open to developing leagues across organization and not locked only into leagues with the YMCA facility. Mr. Walters reported they currently have leagues with members and non-members and members catch a break on fees to participate. Councilor Jones asked how the Air Force Base is handling their programming and was told that the LAFB program is more for Airmen and their families.

Councilor Selby commented there may not be enough parking with this expansion and Dr. Isom stated those are good problems to solve. Right now there is parking available at Gateway Park and there is land to the south of the rink that is also available.

Councilor Shapera stated he likes the concept and suggested that, if approved, lights be installed during construction rather than as an afterthought. Even if other neighboring cities participate, he stated he thought the project would be an excellent opportunity for the City.

Councilor Delgado reported he has watched the installation of the DEK Hockey rink at Luke AFB and believes it will be a great addition to the City.

Vice Mayor Ramirez believes this is an outstanding opportunity for El Mirage with a new sport being introduced to the kids. The only cost to the City is prep work which is very minimal. Businesses could also be approached for support. The area is already flattened out so all that is needed is for civil engineers to give elevations.

VIII. MAYOR'S COMMENTS and COUNCIL SUMMARY OF CURRENT EVENTS

The Mayor and City Council may not discuss or act upon any matter in the summary unless the specific matter is properly noticed for legal action.

Councilor Shapera stated the new HAWK pedestrian light at Cactus and 127th Avenue is working very well.

Vice Mayor Ramirez reported his neighborhood could use additional help with Code Enforcement regarding overgrown weeds.

Councilor Jones stated he has received phone calls from residents who are really pleased with the new HAWK lights at Cactus and 127th Avenue.

Councilor Selby asked for an update on the sale of the old City Hall property. Finance Director Robert Nilles reported the appraisal on the 6-parcel Police Station property has been received. Once appraisals on the valuation for the furniture inside the old City Hall building, the actual building and the employee parking lot are received, a single RFP will be going out, hopefully, within the next week, for all the parcels to determine what prospective buyers would offer and what they would propose to do with any or all of the facilities. Prospective buyers can make a bid for a portion of the parcels or the total parcels.

IX. EXECUTIVE SESSION

- E1. Discussion and consultation for legal advice with the City Attorney, pursuant to A.R.S. §38-431.03A.3 (Administration)

Vice Mayor Ramirez moved to convene into Executive Session; seconded by Councilor Jones. Motion carried unanimously (7/0).

Vice Mayor Ramirez moved to adjourn the Executive Session and reconvene into Regular Session; seconded by Councilor Delgado. Motion carried unanimously (7/0).

X. ADJOURNMENT

The meeting was adjourned at 8:53 pm.




Lana Mook, Mayor

ATTEST:



Sharon Antes, City Clerk

I hereby certify the aforementioned minutes are a true and accurate record of the Work Session and Regular Council Meeting held on April 4, 2017 and a quorum was present.



Sharon Antes, City Clerk